

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

JULY REGULAR MEETING, JULY 21, 2020

1.0 Meeting and Organization

1.1 Establish Quorum Meeting called to order at 5:05 p.m. Present at the call to order: John Gallagher, Lolly Belanger, Julia Hill, Dinah Sapia, Alan Smith and Timothy Volkmann. Absent: Emily DuBois. Also, in attendance: Renee Fleming.

1.2 Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C Volkmann/Smith 6/0**

2.0 Public Comment – None

3.0 Oral Communication

3.1 State Budget Allocation for backfill of civil filing fee revenue – The librarian reported that Council of California County Law Librarians was successful in securing a \$7 million appropriation in the State Budget for FY 20-21. The allocation formula and timeline for distribution have not been set.

3.2 Update on resumption of in-person services – During the first month of in-person services we had 332 in-person visits. Most lasted less than 15 minutes and 75 of the 332 were set appointments. We had 180 phone calls and 108 email exchanges of information. For the 8 months of the fiscal year pre-COVID our average per month was 766 in-person visits, and 130 phone calls.

3.3 Librarian's Report – Staff has been working on a new website. We hope to have it live before the August meeting. Trustee Sapia reminded the librarian to make sure the website is ADA complaint.

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C Hill/Volkmann 6/0**

4.1 Approval of Disbursements for July

4.2 Approval of Meeting Minutes of June Meeting

5.0 Regular Agenda – NONE

6.0 Future Meetings

6.1 August 18, 2020

Adjourned Meeting adjourned at 5:19 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees