

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

DECEMBER REGULAR MEETING, DECEMBER 17, 2019

1.0 Meeting and Organization

1.1 Establish Quorum Meeting called to order at 5:01 p.m. Present at the call to order: John Gallagher, Emily DuBois, Julia Hill, Courtney Leibrock, John Mancini, Alan Smith and Timothy Volkmann. Also, in attendance: Renee Fleming.

1.2 Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C Volkmann/Mancini 7/0**

2.0 Public Comment - None

3.0 Oral Communication

3.1 Librarian's Report – A new full-time staff person has been hired and will start on January 13, 2020. We received another \$500 donation from John Thornton. The librarian will send a thank you for his generous donation. The new computers have been ordered. The monitors have arrived, but the computers are not expected until after the first of the year. Last meeting the librarian reported that the County's ISD department would be installing soundproofing outside of the Radio Control Room after a noise complaint from a library user. The librarian has been informed that due to cost, this work will not be done.

3.2 2020 Board of Trustees – Lolly Belanger and Dinah Sapia have been appointed by the Superior Court to fill the two vacancies left by departing Board members Courtney Leibrock and John Mancini. The librarian reminded the departing Board members that they will need to complete a Form 700 for leaving office. The form for 2019-2020 has not been released. Upon its release the librarian will be in touch.

3.3 Scrabble 2020 – The date has been set for Saturday, March 21st. An announcement will come out in the next Bar Briefs.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Hill/Mancini 7/0**

4.1 Approval of Disbursements for December

4.2 Approval of Meeting Minutes of November

5.0 Regular Agenda

5.1 Approval of request to purchase additional technology equipment. **ACTION TAKEN: Motion to approve purchase of additional equipment M/S/C Mancini/Smith 7/0**

5.2 After Hours Access application for renewal. **ACTION TAKEN: Motion to approve renewal through December 31, 2020 M/S/C Leibrock/Mancini 7/0**

6.0 Future Meetings

6.1 January 21, 2020

Adjourned at 5:10 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees