

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MARCH REGULAR MEETING, MARCH 16, 2021

1.0 Meeting and Organization (Telephonic Meeting Pursuant to California Executive Order No. N-29-20)

1.1 Establish Quorum Meeting called to order at 5:05 p.m. Present at the call to order: John Gallagher, Julia Hill, Dinah Sapia, Alan Smith and Timothy Volkmann. Absent: Lolly Belanger and Emily DuBois. Also, in attendance: Renee Fleming.

1.2 Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C Smith/Hill 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Update on resumption of in-person services – Statistics on services were provided for the months of February 2021 and February 2020. In February 2021 we had 281 in-person visits, of which 47 were appointments. We assisted 125 phone callers and had 83 email exchanges of information. In February 2020 we had 670 in-person visits, 150 phone calls, and 68 emails.

3.2 Upcoming Library Closure – The library will be closed on April 1st and April 2nd to accommodate staff time off. Notices have been posted on the library's website and inside the library.

3.3 Librarian's Report: The library received two donations. \$500 from John Thornton and a \$100 check and two \$25 gift cards from Bill Stoesen, our mail carrier. The Council of California County Law Librarians is asking libraries to contact individuals, bar associations and other organization requesting letters of support for our 2021-2022 State budget ask. The librarian will modify the letter template to send out with a request for support. The request and template will also be posted on the library's website.

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C Volkmann/Sapia 5/0**

4.1 Approval of Disbursements for March

4.2 Approval of Meeting Minutes of February Meeting

5.0 Regular Agenda

5.1 Approval of Virtual Scrabble Challenge for 2021 – after discussion **ACTION TAKEN: Motion recommending proceeding with a Virtual Scrabble Challenge for 2021 agenda M/S/C Smith/Sapia 5/0**

6.0 Future Meetings April 20, 2021

Meeting adjourned at 5:33 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees