

# MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

## AUGUST REGULAR MEETING, AUGUST 20, 2019

---

### 1.0 Meeting and Organization

**1.1** Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: Emily DuBois, John Gallagher, Julia Hill, Courtney Leibrock, John Mancini Alan Smith and Timothy Volkmann. Also, in attendance: Renee Fleming.

**1.2** Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C Hill/DuBois 7/0**

### 2.0 Public Comment - None

### 3.0 Oral Communication

**3.1** Update on Internet Cabling – An estimate has come in from the County’s new vendor. It will cost approximately \$2640 to complete the cabling. We are waiting for a completed contract from the vendor to schedule.

**3.2** Upcoming Event Participation – The librarian will be participating in several upcoming community events. On September 12<sup>th</sup>, she will be tabling at the Bar Association’s Fall Fling. The table will highlight different community legal resources, which will be the topic of an upcoming MCLE class. She will also take part in a panel presentation for the Santa Cruz Public Libraries as part of their Legally Speaking series. She will speak along with Robin Towse from the Self Help Center and Lolly Belanger from the Santa Cruz County Bar Association and Lawyer Referral Service. In November she will be part of the Court representatives at the Watsonville Homeless Connect. Additionally, the librarian has been contacted about doing a radio interview for a local non-profit called Your Future is Our Business. The organization focuses on helping youth ages 10-18 understand different career paths that are available. The interview will be aired on KSQD and archived online.

**3.3** CCCLL Legislative Update - The CCCLL Legislative Committee has asked libraries to send letters to their representatives requesting meetings. Letters have been sent to each of our representatives for Santa Cruz County. A meeting is scheduled with Mark Stone for September 19<sup>th</sup>. Both Julia Hill and Courtney Leibrock offered to attend with the librarian.

**3.4** Contract Changes for PaperCut Support and LexisNexis Print – At the last meeting the Board approved signing a three-year contract for PaperCut Support and Sharp Copier Maintenance. Upon further investigation the yearly increase for the Sharp Copier Maintenance seemed excessive for the age of the copiers. Sharp has a standard 15% yearly increase. After analysis the better choice was to go annually. The libraries LexisNexis print contract contained a subscription to a download version of California Forms of Pleading and Practice and California Points and Authorities. With our Lexis Advance subscription this material was no longer needed. This was switched out for additional print titles (16 new sets). The was an increase in our yearly cost, which will be covered by one-time funding.

### 4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C DuBois/Hill 6/0 Leibrock abstained.**

**4.1** Approval of Meeting Minutes of June 18, 2019

**4.2** Approval of Disbursements for July & August

### 5.0 Regular Agenda

NONE

### 6.0 Future Meetings

**6.1** September 17, 2019

**Adjourned at 5:14 p.m.**

Respectfully Submitted,

Renee Fleming, Recording Secretary  
Board of Law Library Trustees