

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

OCTOBER REGULAR MEETING, OCTOBER 20, 2021

1.0 Meeting and Organization

1.1 Establish Quorum Meeting called to order at 5:01 p.m. Present at the call to order: Lolly Belanger, Emily DuBois, John Gallagher, Julia Hill, Alan Smith, and Timothy Volkmann. Absent: Dinah Sapia. Also, in attendance: Renee Fleming.

1.2 Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C Smith/DuBois 6/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Update on resumption of in-person services – Statistics on services were provided for the months of September 2021 and September 2020. In 2021 we had 332 in-person visits, assisted 198 phone callers and had 43 email exchanges of information. In 2020 we had 282 in-person visits of which 68 were pre-set appointments, 259 phone calls, and 69 emails.

3.2 Librarian's Report:

- A Partnership Grant was awarded to the Senior Citizens Legal Services and the Santa Cruz Superior Court to develop a program to assist with Landlord Tenant issues. The program will be based out of the Law Library. It is funded for one year beginning January 2022.
- The Law Library received another \$500 donation from John Thornton.
- Requests for Trustee appointments to the Board will be sent out to the Board of Supervisors and the Superior Court. Trustee Lolly Belanger will be leaving the Board at the end of the calendar year.

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C Smith/Belanger 6/0**

4.1 Approval of Disbursements for October

4.2 Approval of Meeting Minutes of September Meeting

5.0 Regular Agenda

5.1 Approve Final Budget for Fiscal Year 2021-2022 – after discussion **ACTION TAKEN: Motion to approve M/S/C Volkmann/Hill 6/0**

6.0 Future Meetings: November 16, 2021

Meeting adjourned at 5:20 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees