

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

JANUARY REGULAR MEETING, JANUARY 18, 2022

1.0 Meeting and Organization (Meeting held remotely via Zoom)

- 1.1 Establish Quorum Meeting called to order at 5:03 p.m. Present at the call to order: Emily DuBois, Cheryl Ferguson, John Gallagher, Julia Hill, Eric Nelson, and Dinah Sapia. Absent: Timothy Volkmann. Also, in attendance: Renee Fleming.
- 1.2 Consider Resolution to Meet Remotely: After Discussion **ACTION TAKEN: Motion to approve resolution to meet remotely for January and February M/S/C Sapia/DuBois 6/0**
- 1.3 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C DuBois/Hill 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1 Welcome New Trustees – Two new trustees, Cheryl Ferguson and Eric Nelson have joined our Board. Ms. Ferguson has been appointed by the Board of Supervisors and Mr. Nelson has been appointed by the Santa Cruz Superior Court.
- 3.2 Update on resumption of in-person services – Statistics on services were provided for the months of December 2020 and 2021.
 - In December 2020 we had 212 in-person visits of which 54 were appointments. We assisted 156 phone callers and had 42 email exchanges of information. In December 2021 we had 329 in-person visits, 105 phone calls, and 45 emails.
- 3.3 Librarian's Report:
 - The new attorney for the partnership grant position started on January 10th.
 - Recruitment for the open Law Library Assistant position will close on January 28th.

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C DuBois/Hill 6/0**

- 4.1 Approval of Disbursements for January
- 4.2 Approval of Meeting Minutes of December Meeting

5.0 Regular Agenda -NONE

6.0 Future Meetings:

- 6.1 February 15, 2022

Meeting adjourned at 5:18 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees