

# MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

## OCTOBER REGULAR MEETING, OCTOBER 15, 2019

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### 1.0 Meeting and Organization

**1.1** Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: John Gallagher Emily DuBois, Julia Hill, John Mancini and Timothy Volkmann. Also, in attendance: Renee Fleming. Absent: Courtney Leibrock, and Alan Smith.

**1.2** Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C DuBois/Mancini 5/0**

### 2.0 Public Comment - None

### 2.0 Oral Communication

**2.1** Update on Law Library Staffing – The second law library assistant position application period closes on Friday, November 18<sup>th</sup>. As of October 15, a total of four application had been received. The full-time position is an additional position and will not change the MOU with the Court.

**2.2** Board Appointments Calendar Year 2020 – At the end of 2019, two trustees, John Mancini and Courtney Leibrock are stepping down. Both are Superior Court appointments. After discussion with Judge Gallagher and Judge Burdick a notice went out to the local Bar asking those interested to contact the librarian. The librarian will comply a list to present to Judge Burdick. A letter to the Board of Supervisors requesting appointments for the upcoming year is being prepared to go out.

### 3.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Hill/DuBois 5/0**

**3.1** Approval of Disbursements for September

### 4.0 Regular Agenda

**NONE**

### 6.0 Future Meetings

**6.1** November 19, 2019

**Adjourned at 5:07 p.m.**

Respectfully Submitted,

Renee Fleming, Recording Secretary  
Board of Law Library Trustees