

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

NOVEMBER REGULAR MEETING, NOVEMBER 18, 2019

1.0 Meeting and Organization

1.1 Establish Quorum Meeting called to order at 5:02 p.m. Present at the call to order: John Gallagher, Emily DuBois, Julia Hill, Courtney Leibrock, John Mancini and Timothy Volkmann. Also, in attendance: Renee Fleming. Absent: Alan Smith.

1.2 Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C DuBois/Mancini 6/0**

2.0 Public Comment - None

3.0 Oral Communication

3.1 Update on Law Library Staffing – The librarian reported that the law library received twelve applications for the position and eight applicants took the test. The librarian and the Civil Departments supervisor will be interviewing all eight applicants on November 21st.

3.2 Librarian's Report – A new outlet has been installed in the "California" room. Another outlet is to be installed in the "Federal" room. Both rooms were without outlets. There was a noise complaint regarding the Radio Control Room (located in the back of the library) by a library user to the County's ISD department. The supervisor for the department that oversees the work in that room informed the librarian that discussions regarding soundproofing have begun. The librarian asked to be kept informed and to be able to provide input into any decisions affecting library space.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Volkmann/Mancini 4/0**

4.1 Approval of Disbursements for November

4.2 Approval of Meeting Minutes of September

4.3 Approval of Meeting Minutes of October

5.0 Regular Agenda

5.1 Proposal for Computer Replacement – After discussion regarding purchase of computers with State One-Time Funding monies **ACTION TAKEN: Motion to approve proposal to purchase public computers M/S/C Hill/Volkmann 6/0**

6.0 Future Meetings

6.1 December 17, 2019

Adjourned at 5:21 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees