

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

JUNE REGULAR MEETING, JUNE 15, 2021

1.0 Meeting and Organization (Telephonic Meeting Pursuant to California Executive Order No. N-29-20)

1.1 Establish Quorum Meeting called to order at 5:02 p.m. Present at the call to order: Lolly Belanger, Emily DuBois, John Gallagher, Dinah Sapia, and Alan Smith. Absent: Julia Hill and Timothy Volkmann. Also, in attendance: Renee Fleming.

1.2 Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C Sapia/DuBois 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Update on resumption of in-person services – Statistics on services were provided for the months of May 2021 and May 2020. In May 2021 we had 289 in-person visits, of which 52 were appointments. We assisted 145 phone callers and had 55 email exchanges of information. In May 2020 we had 0 in-person visits, 103 phone calls, and 105 emails.

3.2 Scrabble Virtual Challenge update – Ten participants submitted scores. As of the date of the meeting we had raised \$3,276 to be split with the Teen Peer Court Program.

3.3 Law Library Closure/Reduced Hours – The week of July 19-23 the Law Library will only be open Tuesday and Thursday 8:00 a.m. to 12:00 p.m. to accommodate staff time off.

3.4 Law Library Assistant Recruitment update: The recruitment to fill one of the vacant Law Library Assistant positions is open. To date we have received four applicants.

3.5 Librarian's Report:

3.5.1 \$16.4 million was included in the State Budget for County Law Libraries. The line item includes \$16.4 million for both the 21-22 Fiscal Year and the 22-23 Fiscal Year.

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C Sapia/Belanger 5/0**

4.1 Approval of Disbursements for June

4.2 Approval of Meeting Minutes of May Meeting

5.0 Regular Agenda

5.1 Changes to in-person services – after discussion **ACTION TAKEN: Motion to approve changes to in-person services effective Monday, June 21, 2021 M/S/C Sapia/Belanger 5/0**

6.0 Future Meetings

6.1 July Meeting date TBD – after discussion **ACTION TAKEN: Motion to vacate July Meeting M/S/C Sapia/Smith 5/0**

Meeting adjourned at 5:29 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees