

# MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

## SEPTEMBER REGULAR MEETING, SEPTEMBER 21, 2021

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### **1.0 Meeting and Organization (Telephonic Meeting Pursuant to California Executive Order No. N-29-20)**

**1.1** Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: Lolly Belanger, Emily DuBois, John Gallagher, Julia Hill, Dinah Sapia, and Alan Smith. Absent: Timothy Volkmann. Also, in attendance: Renee Fleming.

**1.2** Approve Agenda **ACTION TAKEN: Motion to approve agenda M/S/C Sapia/Hill 6/0**

### **2.0 Public Comment – NONE**

### **3.0 Oral Communication**

**3.1** Update on resumption of in-person services – Statistics on services were provided for the months of August 2020 and 2021.

**3.1.1** In August 2020 we had 2266 in-person visits of which 51 were appointments. We assisted 194 phone callers and had 66 email exchanges of information. In August 2021 we had 347 in-person visits, 102 phone calls, and 36 emails.

**3.2** Law Library Assistant Recruitment update: The recruitment of a law library assistant has been temporarily paused. The position may be reopened in the near future.

**3.3** Librarian's Report:

**3.3.1** The check in the amount of \$77,760 for the Law Library's portion of the State funding for County Law Libraries was received.

**3.3.2** We received a \$200 donation from Michael Hudson.

**3.3.3** AB 361 was signed by the Governor on September 16, 2021. This bill changes under what circumstances public open meetings may be held remotely. Given the changes the Board of Trustees will most likely go back to in-person meetings beginning in October.

### **4.0 Consent Agenda – ACTION TAKEN: Motion to approve consent agenda M/S/C Sapia/Hill 6/0**

**4.1** Approval of Disbursements for September

**4.2** Approval of Meeting Minutes of August Meeting

### **5.0 Regular Agenda**

**5.1** NONE

### **6.0 Future Meetings:**

**6.1** October 19, 2021

**Meeting adjourned at 5:12 p.m.**

Respectfully Submitted,

Renee Fleming, Recording Secretary  
Board of Law Library Trustees