

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MAY REGULAR MEETING, MAY 17, 2022

1.0 Meeting and Organization

- 1.1 Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: Emily DuBois, Eric Nelson, Dinah Sapia, and Timothy Volkmann. Absent: Cheryl Ferguson John Gallagher, and Julia Hill. Also, in attendance: Renee Fleming.
- 1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C DuBois/Nelson 4/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1 Update on resumption of in-person services – Statistics on services were provided for the months of April 2021 and 2022.
- In April 2021 we had 334 in-person visits of which 50 were appointments. We assisted 123 phone callers and had 76 email exchanges of information. In April 2022 we had 404 in-person visits, 198 phone calls, and 71 emails.
- 3.2 Librarian's Report:
- Nothing new to report this month.

4.0 Consent Agenda

- 4.1 Approval of Disbursements for March **ACTION TAKEN: Motion to approve disbursements agenda M/S/C Nelson/DuBois 4/0**
- 4.2 Approval of Meeting Minutes of February Meeting – correction needed: Julia Hill listed both under in attendance and absence. **ACTION TAKEN: Motion to approve minutes with correction M/S/C Nelson/Sapia 4/0**

5.0 Regular Agenda

- 5.1 Approval of Preliminary Budget FY 2022-2023 – after discussion **ACTION TAKEN: Motion to approve preliminary budget M/S/C Sapia/DuBois 4/0**

6.0 Future Meetings:

- 6.1 June 21, 2022

Meeting adjourned at 5:14 p.m.

Respectfully Submitted,



Renee Fleming, Recording Secretary
Board of Law Library Trustees