

# MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

## AUGUST REGULAR MEETING, AUGUST 16, 2022

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### 1.0 Meeting and Organization

- 1.1 Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: Cheryl Ferguson, John Gallagher, Julia Hill, Eric Nelson and Dinah Sapia. Absent: Emily DuBois, and Timothy Volkmann. Also, in attendance: Renee Fleming.
- 1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Volkmann/DuBois 5/0**

### 2.0 Public Comment – NONE

### 3.0 Oral Communication

- 3.1 Update on resumption of in-person services – Statistics on services were provided for the months of July 2021, and July 2022.
- In July 2021 we had 274 in-person visits. Appointments were not required. We assisted 100 phone callers and had 64 email exchanges of information. In July 2022 we had 472 in-person visits, 174 phone calls, and 54 emails.
  - A request for pre-COVID numbers from the librarian was made by Trustee Sapia. Trustee Sapia also pointed out that the library's website is missing detailed information about the library's collection and requested the information be added.

### 3.2 Librarian's Report:

- 3.2.1 A year-end fiscal report was presented. More detailed year-end information will be presented in the Annual Report.

### 4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Hill/Nelson 5/0**

- 4.1 Approval of Disbursements for August
- 4.2 Approval of Meeting Minutes of July Meeting

### 5.0 Regular Agenda

- 5.1 Approval of Proposed Final Budget FY 22-23 **ACTION TAKEN: Motion to approve final budget for FY 22-23 M/S/C Ferguson/Hill 5/0**

### 6.0 Future Meetings:

- 6.1 September 20, 2022

Meeting adjourned at 5:11 p.m.



Respectfully Submitted,

Renee Fleming, Recording Secretary  
Board of Law Library Trustees