

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, SEPTEMBER 20, 2022

1.0 Meeting and Organization

1.1 Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: Emily DuBois, Cheryl Ferguson, Julia Hill, Eric Nelson and Dinah Sapia. Absent: John Gallagher, and Timothy Volkmann. Also, in attendance: Renee Fleming.

1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C DuBois/Nelson 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Update on resumption of in-person services – Statistics on services were provided for the months of August 2021, and August 2022.

- In August 2021 we had 347 in-person visits. Appointments were not required. We assisted 112 phone callers and had 36 email exchanges of information. In August 2022 we had 458 in-person visits, 213 phone calls, and 81 emails.
- A request for pre-COVID numbers from the librarian was made by Trustee Sapia. The data for July 2018 through May 2020 was provided.

3.2 Librarian's Report:

- 3.2.1 The attorney hired for the Court Partnership Grant is leaving at the end of the month. Senior Citizens Legal Services will begin recruiting to fill the position.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Nelson/Ferguson 5/0**

4.1 Approval of Disbursements for September

4.2 Approval of Meeting Minutes of August Meeting

5.0 Regular Agenda - NONE

6.0 Future Meetings:

6.1 October 18, 2022

Meeting adjourned at 5:08 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees