

AGENDA ITEM 4.2
MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, OCTOBER 18, 2022

1.0 Meeting and Organization

- 1.1** Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: John Gallagher, Cheryl Ferguson, Julia Hill, Eric Nelson, Dinah Sapia and Timothy Volkmann. Absent: Emily DuBois. Also, in attendance: Renee Fleming.
- 1.2** Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Volkmann/Hill 6/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1** Update on resumption of in-person services – Statistics on services were provided for the months of September 2021, and September 2022.
- In September 2021 we had 332 in-person visits. We assisted 198 phone callers and had 43 email exchanges of information. In September 2022 we had 458 in-person visits, 170 phone calls, and 69 emails.
- 3.2** Librarian's Report:
- 3.2.1** A summary of the Brown Act Rules currently in place and upcoming changes in January 2023 was provided by Trustee Julia Hill
- 3.2.2** The staff attorney position for the Court Partnership Grant is still vacant. Grant administrative staff normally working at Senior Citizens Legal Services is now in the library Tuesdays and Thursday to provide some one-on-one assistance. Senior Citizens Legal Services is recruiting to fill the position.

4.0 Consent Agenda - ACTION TAKEN: Motion to approve consent agenda M/S/C Hill/Nelson 5/0 (Gallagher abstained)

- 4.1** Approval of Disbursements for October
- 4.2** Approval of Meeting Minutes of September Meeting

5.0 Regular Agenda

- 5.1** Acceptance of Annual Report for Fiscal Year 2021-2022 – Corrections to the list of Trustees have been made. **ACTION TAKEN: Motion to accept report with corrections M/S/C Volkmann/Ferguson 6/0**

6.0 Future Meetings:

- 6.1** November 15, 2022

Meeting adjourned at 5:14 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees