

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, NOVEMBER 15, 2022

1.0 Meeting and Organization

- 1.1** Establish Quorum Meeting called to order at 5:01 p.m. Present at the call to order: Emily DuBois, John Gallagher, Cheryl Ferguson, Eric Nelson, and Dinah Sapia. Absent: Julia Hill and Timothy Volkmann. Also, in attendance: Renee Fleming.
- 1.2** Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Sapia/Nelson 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1** Update on resumption of in-person services – Statistics on services were provided for the months of October 2021, and October 2022.

- In October 2021 we had 385 in-person visits. We assisted 135 phone callers and had 55 email exchanges of information. In October 2022 we had 554 in-person visits, 214 phone calls, and 71 emails.

3.2 Librarian's Report:

- 3.2.1** The funds allotted to the Law Library in the State Budget were received. The amount was \$89,788.
- 3.2.2** The Law Library was awarded a Mutual Aid Grant through the Council of California County Law Librarians. The amount awarded was \$9,692. The money will be used to update some of the lapsed CEB subscriptions and add an additional copy of several frequently used publications.
- 3.2.3** The librarian was promoted to Director of Self Help Services with the Court effective October 31st. Her position will remain based in the Law Library.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Ferguson/DuBois 5/0**

- 4.1** Approval of Disbursements for November
- 4.2** Approval of Meeting Minutes of October Meeting

5.0 Regular Agenda

- 5.1** NONE

6.0 Future Meetings:

- 6.1** December 20, 2022

Meeting adjourned at 5:40 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees