

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, DECEMBER 20, 2022

1.0 Meeting and Organization

- 1.1 Establish Quorum Meeting called to order at 5:01 p.m. Present at the call to order: Emily DuBois, Cheryl Ferguson, Julia Hill, Eric Nelson, and Dinah Sapia. Absent: John Gallagher. Arriving after call to order: Timothy Volkmann. Also, in attendance: Renee Fleming.
- 1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C DuBois/Ferguson 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1 Update on resumption of in-person services – Statistics on services were provided for the months of November 2021, and November 2022.
- In November 2021 we had 395 in-person visits. We assisted 105 phone callers and had 45 email exchanges of information. In November 2022 we had 472 in-person visits, 174 phone calls, and 54 emails.
- 3.2 Librarian's Report:
- 3.2.1 The California Access to Justice Commission Strategic Plan lists support for increased county law library funding as one of their priorities.
- 3.2.2 The Partnership Grant position will be staffed full-time by the current administrative support staff for the grant as of 1/9/2023.
- 3.2.3 A meeting request has been sent by the Librarian to meet with Gail Pellerin newly elected Assemblymember covering part of Santa Cruz County.
(Trustee Volkmann arrived at the meeting)

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Volkmann/Ferguson 6/0**

- 4.1 Approval of Disbursements for December
- 4.2 Approval of Meeting Minutes of November Meeting

5.0 Regular Agenda

5.1 NONE

6.0 Future Meetings:

- 6.1 January 17, 2023

Meeting adjourned at 5:10 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees