

SANTA CRUZ COUNTY LAW LIBRARY

ANNUAL REPORT 2020 - 2021



701 Ocean Street, Room 70 Santa Cruz, CA 95060
www.lawlibrary.org



WHO WE ARE:

Established in August of 1896, the Santa Cruz County Law Library has been providing free community access to legal materials for 125 years. The law library has undergone many changes during this time, including multiple location changes, sharp declines in filing fee revenue and a global pandemic.

Amongst all of these changes the constant has been the law library's commitment to its mission to provide free access to all persons interested in legal information.

How we do this has evolved over the years, and keeps evolving, but what we do has remained the same.

How We Are Governed

California County Law Libraries are governed by California Business and Professions Code sections 6300 et.seq. We are separate public entities governed by a Board of Law Library Trustees.

Each individual Board is allowed to enter into agreements with other agencies for the management of the county law library. In 2006, The Santa Cruz County Board of Law Library Trustees entered into a Memorandum of Understanding with the Santa Cruz Superior Court.

The Santa Cruz County Board of Law Library Trustees governs the policies, operations, budget, and future direction of the law library. The Board regularly meets on the third Tuesday of the each month at 5 p.m.

Board member appointments are in accordance with Business and Professions Code section 6301. This section requires the Superior Court to appoint four or five of its members. These members may designate others to serve in their place. The Board of Supervisors makes two appointments. Appointments from the Superior Court or Board of Supervisors may be attorneys, judges, or members of the general public. However, we are limited to no more than two members of the general public. Appointments are made on an annual basis for the calendar year.

Board of Law Library Trustees for Fiscal Year 2020-2021

Superior Court Appointees

Hon. John Gallagher 2007

Lolly Belanger 2020

Emily Dubois, Esq. 2019

Dinah Sapia, Esq. 2020

Hon. Timothy Volkmann 2008

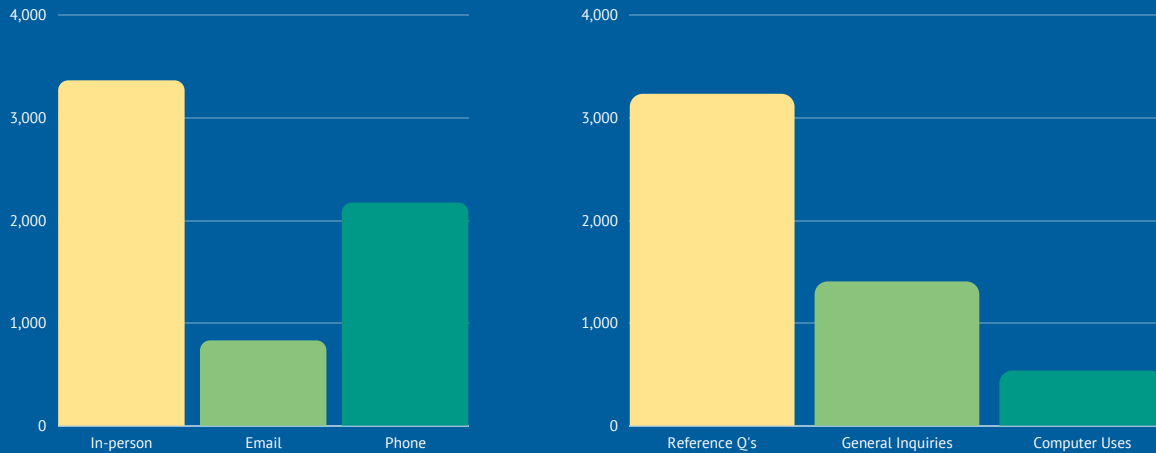
Board of Supervisor Appointees

Julia Hill, Esq. 2008

Alan J. Smith, Esq. 2010

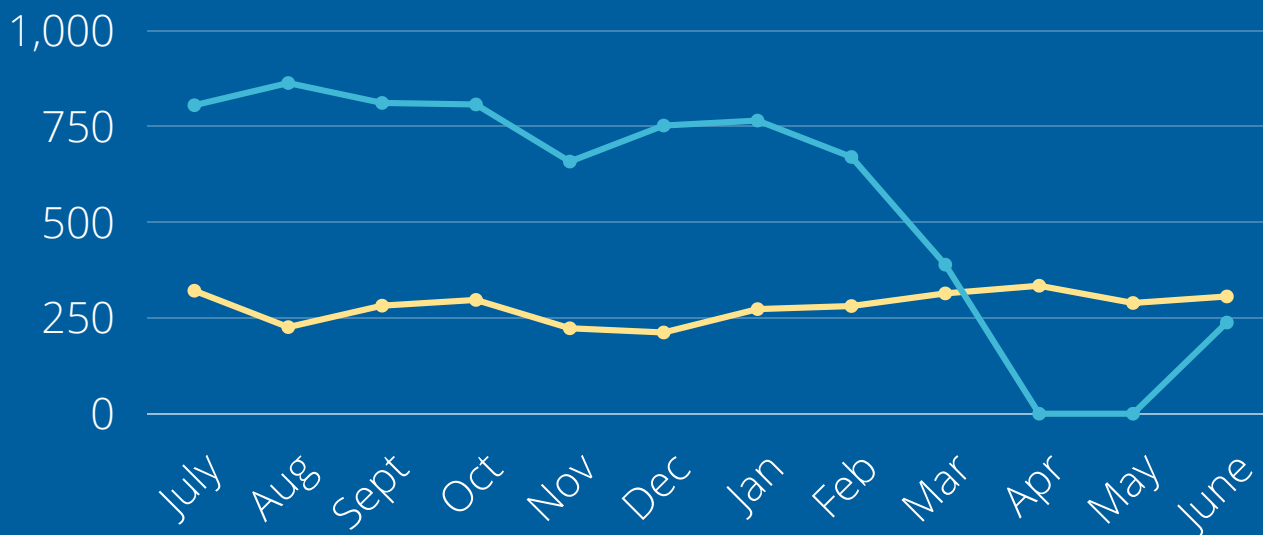
LIBRARY USAGE

Our hours for in-person services this fiscal year were Monday - Friday 8 a.m. to 12 p.m. Remote services were provided outside of our in-person hours.



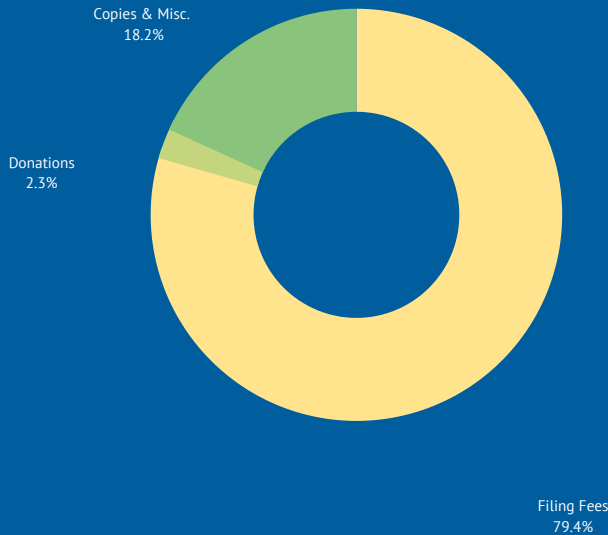
IN-PERSON USAGE COMPARISON

Pre-COVID we were open 32 hours per week for in-person services (blue line). We shut down for roughly 2 1/2 months beginning mid-March. Since June 2020, we have been open 20 hours per week for in-person services (yellow line).



FINANCIAL STATEMENT

COVID had a huge impact on our revenues. Our main funding comes from a portion of first paper civil filing fees. The amount we receive in Santa Cruz County is \$35 per unlimited civil action, \$12 for each limited civil action and \$2 for each small claims appeal.



Revenues:

Filing Fees: \$139,944

Donations: \$3,983

All other revenue: \$30,930

Expenditures:

Salaries: \$60,000

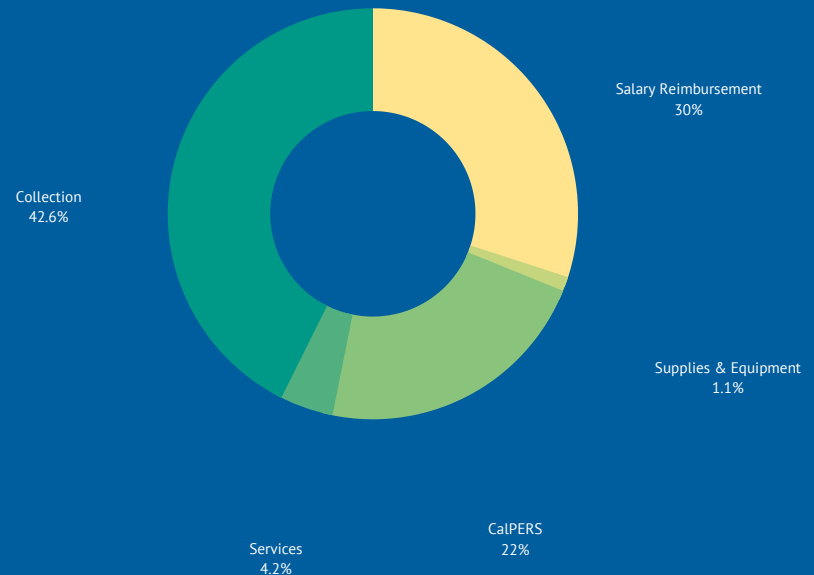
Collection: \$85,325

CalPERS: \$44,122

Services: \$8,415

Supplies: \$2,264

All other revenue: \$30,930



TRUST FUND STATEMENT

California Business and Professions Code 6230 requires all of our money be deposited with the county treasurer, who must keep the same separate and apart in a trust or trust fund. Our trust is pooled and a small amount of interest is paid during the year. Our small reserve helps offset unexpected revenue losses like we experienced during COVID. Our loss in revenue during the 2020-2021 Fiscal year required that we rely on a large portion of our reserve.

Equity in pooled cash as of 6/30/2020:	\$84,303.88
Outstanding Liabilities:	\$8,578.39
Revenues:	\$174,315.00
Expenditures:	\$203,809.11
Fund Balance as of 6/30/2021:	\$46,231.38