

SANTA CRUZ COUNTY LAW LIBRARY

ANNUAL REPORT 2021 - 2022



701 Ocean Street, Room 70 Santa Cruz, CA 95060
www.lawlibrary.org



WHO WE ARE:

Established in August of 1896, the Santa Cruz County Law Library has been providing free community access to legal materials for 126 years. The law library has undergone many changes during this time, including multiple location changes, sharp declines in filing fee revenue and a global pandemic.

Amongst all of these changes the constant has been the law library's commitment to its mission to provide free access to all persons interested in legal information.

How we do this has evolved over the years, and keeps evolving, but what we do has remained the same.

How We Are Governed

California County Law Libraries are governed by California Business and Professions Code sections 6300 et.seq. We are separate public entities governed by a Board of Law Library Trustees.

Each individual Board is allowed to enter into agreements with other agencies for the management of the county law library. In 2006, The Santa Cruz County Board of Law Library Trustees entered into a Memorandum of Understanding with the Santa Cruz Superior Court.

The Santa Cruz County Board of Law Library Trustees governs the policies, operations, budget, and future direction of the law library. The Board regularly meets on the third Tuesday of the each month at 5 p.m.

Board member appointments are in accordance with Business and Professions Code section 6301. This section requires the Superior Court to appoint four or five of its members. These members may designate others to serve in their place. The Board of Supervisors makes two appointments. Appointments from the Superior Court or Board of Supervisors may be attorneys, judges, or members of the general public. However, we are limited to no more than two members of the general public. Appointments are made on an annual basis for the calendar year.

Board of Law Library Trustees for Fiscal Year 2021-2022

Superior Court Appointees

Hon. John Gallagher 2007

Lolly Belanger 2020 - 2021

Emily Dubois, Esq. 2019

Eric Nelson, Esq. 2022

Dinah Sapia, Esq. 2020

Hon. Timothy Volkmann 2008

Board of Supervisor Appointees

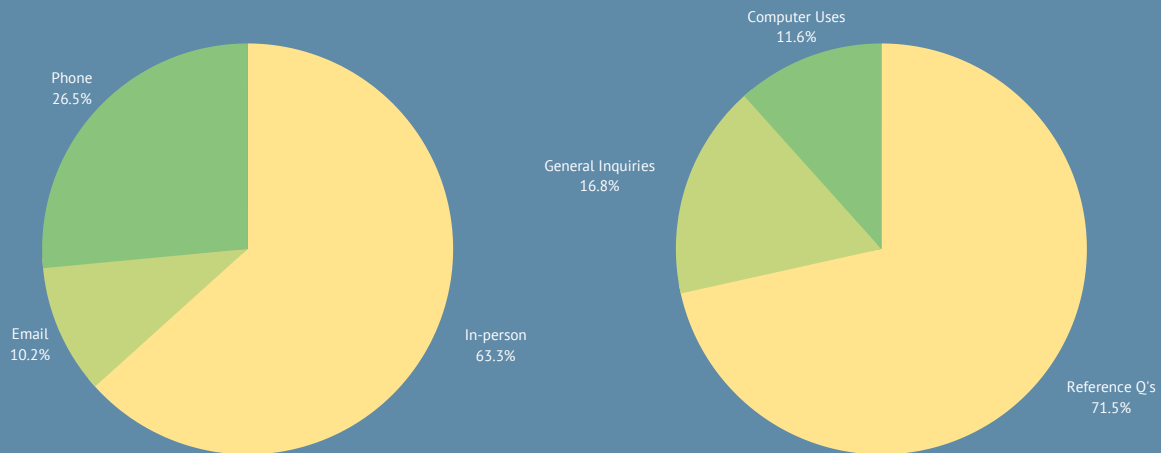
Julia Hill, Esq. 2008

Eric Nelson, Esq. 2022

Alan J. Smith, Esq. 2010 - 2021

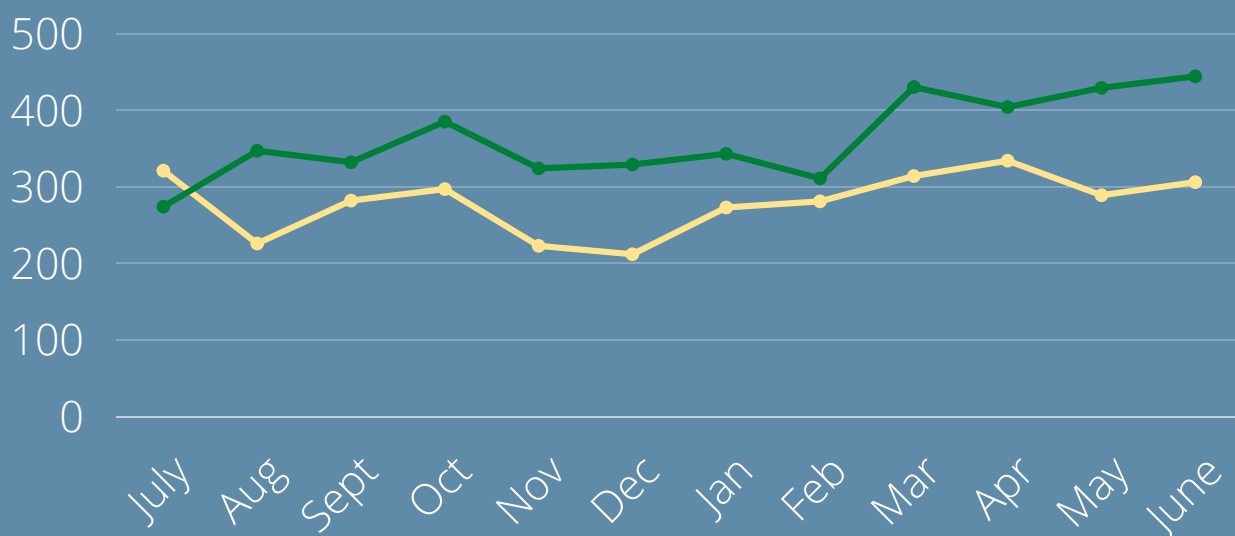
LIBRARY USAGE

Our hours for in-person services this fiscal year were Monday - Friday 8 a.m. to 12 p.m. Remote services were provided outside of our in-person hours.



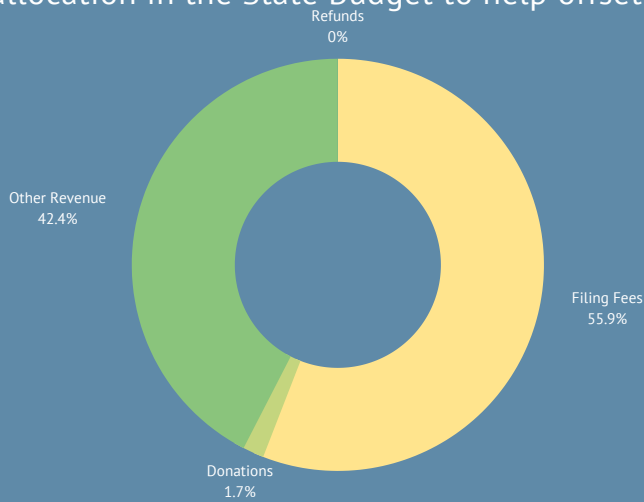
IN-PERSON USAGE COMPARISON

Since COVID, we have been open 20 hours per week for in-person services. the yellow line below shows our in-person usage in fiscal year 20-21. The green line shows our in-person usage for the fiscal year 21-22.



FINANCIAL STATEMENT

Our main funding comes from a portion of first paper civil filing fees. The amount we receive in Santa Cruz County is \$35 per unlimited civil action, \$12 for each limited civil action and \$2 for each small claims appeal. When COVID began the money we collected for copies, and after hours access sharply declined. We have yet to recover. Fortunately, we received a funding allocation in the State Budget to help offset these losses.



Revenues:

Filing Fees: \$139,056

Donations: \$4,127

Other revenue: \$105,525

Refunds: \$30.02

Expenditures:

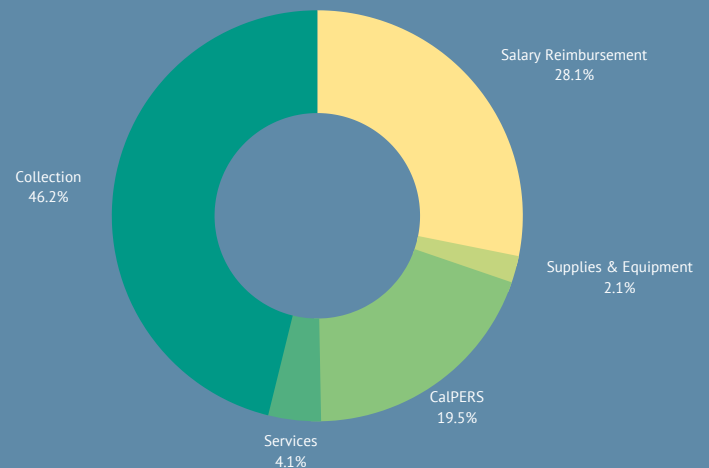
Salaries: \$60,000

Collection: \$98,376

CalPERS: \$41,471

Services: \$8,826

Supplies: \$4,478



TRUST FUND STATEMENT

California Business and Professions Code 6230 requires all of our money be deposited with the county treasurer, who must keep the same separate and apart in a trust or trust fund. Our trust is pooled and a small amount of interest is paid during the year. Our small reserve helps offset unexpected revenue losses like we experienced during COVID. Our loss in revenue during the 2020-2021 Fiscal year required that we rely on a large portion of our reserve.

Equity in pooled cash as of 6/30/2021:	\$48,938.69
Outstanding Liabilities:	\$9,572.78
Revenues:	\$248,738.11
Expenditures:	\$209,619.78
Fund Balance as of 6/30/2022:	\$78,484.24