

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, APRIL 18, 2023

1.0 Meeting and Organization

- 1.1 Establish Quorum Meeting called to order at 5:01 p.m. Present at the call to order: John Gallagher, Julia Hill, Emily DuBois, and Eric Nelson. Absent: Cheryl Ferguson, Nancy Miller, and Timothy Volkmann. Also, in attendance: Renee Fleming and Jack Dilles.
- 1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Hill/DuBois 4/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1 Update on resumption of in-person services – Statistics on services were provided for the months of March 2021, and March 2022.
 - In 2021 we had 430 in-person visits. We assisted 212 phone callers and had 79 email exchanges of information. In 2022 we had 517 in-person visits, 131 phone calls, and 74 email exchanges of information.
- 3.2 Librarian's Report:
 - 3.2.1 CCCLL Meeting and Leg Day update – all meetings with legislators went well.
 - 3.2.2 The Senate Budget Committee has requested CCCLL to present on our funding request on 4/27/23.
 - 3.2.3 The Memorandum of Understanding (MOU) between the Law Library and the Superior Court is set to expire at the end of June 2023. Revisions have been made to the existing MOU. **ACTION TAKEN: Motion to create subcommittee to review the MOU draft. M/S/C Hill/Nelson 4/0**

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Nelson/Hill 4/0**

- 4.1 Approval of Disbursements for March
- 4.2 Approval of Meeting Minutes of February Meeting

5.0 Regular Agenda

- 5.1 Scrabble 2023 – Twenty-one people have pre-registered. To date around \$3,000 has been received in donations.
- 5.2 Approval of FY 2023-2024 Preliminary Budget – after discussion **ACTION TAKEN: Motion to approve more austere budget presented for FY 2023-2024 M/S/C Hill/Nelson 4/0**
- 5.3 Approval of Request for Reimbursement for Travel to CCCLL Spring Meeting – after discussion **ACTION TAKEN: Motion to approve request for reimbursement M/S/C DuBois/Hill 3/1 Gallagher opposed**

6.0 Future Meetings: May 16, 2023

7.0 Adjourned 5:45 p.m.

Respectfully Submitted,



Renee Fleming, Recording Secretary
Board of Law Library Trustees