

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MAY REGULAR MEETING, MAY 16, 2023

1.0 Meeting and Organization

- 1.1 Establish Quorum Meeting called to order at 5:01 p.m. Present at the call to order: John Gallagher, Julia Hill, Cheryl Ferguson, Nancy Miller, and Timothy Volkmann. Arriving after call to order Emily DuBois. Absent: Eric Nelson Also, in attendance: Renee Fleming.
- 1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Hill/Miller 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1 Update on resumption of in-person services – Statistics on services were provided for the months of April 2022, and April 2023.
 - In 2022 we had 365 in-person visits. We assisted 198 phone callers and had 71 email exchanges of information. In 2023 we had 472 in-person visits, 152 phone calls, and 69 email exchanges of information.
- 3.2 Scrabble Wrap-up: We raised a total of \$4,190 which is inline with our pre-covid fundraising. It was a successful return to in-person play with 20 participants.
- 3.3 Librarian’s Report: nothing new to report.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Miller/Ferguson 5/0**

- 4.1 Approval of Disbursements for May
- 4.2 Approval of Meeting Minutes of April Meeting

5.0 Regular Agenda

- 5.1 Approval of purchase or new printer and computer chairs: **ACTION TAKEN: Motion to approve purchase request M/S/C Volkmann/Hill 5/0**
- 5.2 Approval of Memorandum of Understanding between Santa Cruz Superior Court and Santa Cruz Law Library – after discussion (Trustee Emily DuBois arrived during discussion) **ACTION TAKEN: Motion to approve Memorandum of Understanding M/S/C Hill/Miller 6/0**

6.0 Future Meetings:

- 6.1 June 20, 2023 - MEETING CANCELLED

7.0 Adjourned 5:17 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees