

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

AUGUST REGULAR MEETING, AUGUST 15, 2023

1.0 Meeting and Organization

- 1.1** Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: John Gallagher, Julia Hill, Cheryl Ferguson, Nancy Miller, Eric Nelson, and Timothy Volkmann. Absent: Emily DuBois Also, in attendance: Renee Fleming.
- 1.2** Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Volkmann/Ferguson 6/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1** July Service Statistics – Statistics on services were provided for July 2022 and July 2023.
- The librarian noted that the statistics in the agenda packet were incorrect. An error in the spreadsheet was found. The statistics for the previous year will be reviewed and corrected if in error.
 - In July 2022 we had 484 in-person visits, assisted 183 phone callers and had 58 email exchanges of information. In July 2023 we had 547 in-person visits, assisted 177 phone callers, and had 74 email exchanges of information.
- 3.2** Librarian’s Report: County Law Libraries will be receiving money from the State intended to help offset revenue loss from the significant increase in income limits for fee waiver eligibility. We will be receiving approximately \$9,320. The money is expected to be distributed this month.
- 3.2..1** Letter to Legislators – included in the packet is a letter sent out by Trustee John Gallagher to our representatives.
- 3.2..2** Fundraising – included in the packet is a report from Trustee Emily DuBois on a request to members of the Santa Cruz County Bar Association for support. There was discussion about the request and other possible fundraising efforts.

4.0 Consent Agenda - ACTION TAKEN: Motion to approve consent agenda M/S/C Hill/Miller 6/0

- 4.1** Approval of Disbursements for August

5.0 Regular Agenda – none

6.0 Future Meetings: September 19, 2023

7.0 Meeting Adjourned 5:17 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees