

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, JANUARY 16, 2024

1.0 Meeting and Organization

- 1.1** Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: Emily DuBois, Cheryl Ferguson, John Gallagher, Julia Hill, Eric Nelson, and Timothy Volkmann. Absent: Nancy Miller. Also, in attendance: Renee Fleming.
- 1.2** Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C DuBois/Nelson 6/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1** Statistics on services were provided for the months of December 2022 & 2023.
- In 2022 we had 491 in-person visits. We assisted 126 phone callers and had 58 email exchanges of information. In 2023 we had 469 in-person visits, 116 phone calls, and 56 email exchanges of information.
- 3.2** Librarian's Report – Form 700 reminder. Deadline is April 1, 2024.
- 3.2..1** Scrabble Kickoff Party. Date set for Thursday, May 9th with Scrabble Tournament to follow on Saturday May 11th. Trustee DuBois will take the lead on planning and coordination.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Nelson/Hill 6/0**

- 4.1** Approval of Disbursements for January
- 4.2** Approval of Meeting Minutes of December Meeting

5.0 Regular Agenda

- 5.1** NONE

6.0 Future Meetings:

- 6.1** February 20, 2024

Adjourned 5:14 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees