

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, FEBRUARY 18, 2025

1.0 Meeting and Organization

1.1 Establish Quorum *Meeting called to order at 5:03 p.m. Present at the call to order: John Gallagher, Cheryl Ferguson, Julia Hill, Nancy Miller, and Eric Nelson. Absent: Emily DuBois, and Leila Sayar. Also, in attendance: Renee Fleming.*

1.2 Approve Agenda: **ACTION TAKEN: Motion to approve the agenda. M/S/C Hill/Nelson 5/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Statistics on services were provided for the months of January 2024 & January 2025.

- In January 2024 we had 544 in-person visits. We assisted 184 phone callers and had 91 email exchanges of information. In 2025 we had 622 in-person visits, 201 phone calls, and 102 email exchanges of information.

3.2 Librarian's Report - none

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C Miller/Ferguson 5/0**

4.1 Approval of Disbursements for February

4.2 Approval of Minutes of January Meeting

5.0 Regular Agenda

5.1 Friends of the Library formation discussion – item will be continued on next month's agenda **NO ACTION TAKEN**

5.2 Discussion regarding change to Law Library Board of Trustees Meeting requirements – after discussion the librarian is directed to propose a list of months the BOT should be meeting. **NO ACTION TAKEN**

6.0 Future Meetings:

6.1 March 18, 2025

Adjourned 5:28 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees