

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, MARCH 18, 2025

1.0 Meeting and Organization

1.1 Establish Quorum *Meeting called to order at 5:05 p.m. Present at the call to order: Emily DuBois, Cheryl Ferguson, Julia Hill, and Nancy Miller. Absent: John Gallagher, Eric Nelson and Leila Sayar. Also, in attendance: Renee Fleming.*

1.2 Approve Agenda: **ACTION TAKEN: Motion to approve the agenda. M/S/C DuBois/Miller 4/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Statistics on services were provided for the months of February 2024 & 2025.

- In February 2024 we had 614 in-person visits. We assisted 165 phone callers and had 53 email exchanges of information. In 2025 we had 550 in-person visits, 164 phone calls, and 74 email exchanges of information.

3.2 Librarian's Report –

- CCCLL Mutual Aid Grant applications are due next month. The librarian will apply to help cover subscription costs. Since we were grant recipients for the last three years we may not be funded again.
- Santa Cruz Voices Radio Show. Law Library regular Becky Steinbruner invited the librarian to be a guest on her radio show to promote the Scrabble Tournament and discuss the Law Library. The interview date will be April 18th.

3.3 Scrabble 2025 – we need help with snacks, drinks and monetary contributions for prizes.

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C Miller/Ferguson 4/0**

4.1 Approval of Disbursements for March

4.2 Approval of Minutes of February Meeting

5.0 Regular Agenda

5.1 Friends of the Library formation discussion – item will be continued on next month's agenda **NO ACTION TAKEN**

5.2 Discussion regarding change to Law Library Board of Trustees Meeting requirements – after discussion of the proposed list of months for BOT meetings and the ability to call emergency or special meetings if necessary.

ACTION TAKEN: Motion to adopt proposed schedule for Board Meetings. M/S/C DuBois/Ferguson The BOT will now meet in February, April, August, October and December.

5.3 Action needed on Board of Trustees Bylaws – after discussion **ACTION**

TAKEN: Motion to revoke Board of Trustees Bylaws. M/S/C Miller/DuBois

6.0 Future Meetings:

6.1 April 15, 2025

Adjourned 5:45 p.m.

Respectfully Submitted,

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Renee Fleming, Recording Secretary
Board of Law Library Trustees