

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, APRIL 15, 2025

1.0 Meeting and Organization

- 1.1 Establish Quorum Meeting called to order at 5:04 p.m. Present at the call to order: Cheryl Ferguson, John Gallagher, Julia Hill, Nancy Miller, Eric Nelson, and Leila Sayer. Also, in attendance: Renee Fleming. Absent: Emily DuBois
- 1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Miller/Sayer 6/0**

2.0 Public Comment – NONE

3.0 Oral Communication

- 3.1 Statistics on services were provided for the months of March 2024 & 2025.
- 3.2 In March 2024 we had 558 in-person visits, 157 phone calls, and 128 email exchanges of information. In March 2025 we had 583 in-person visits, 126 phone calls, and 72 email exchanges of information.
- 3.3 Librarian's Report – The library will be submitting an application for another Mutual Aid Fund grant this year. We have received grants for the last three years so we may not be funded this year.
- 3.4 Scrabble - The librarian will send out details on needs for setup/cleanup and supplies.
- 3.5 Table at Santa Cruz Trail Lawyers Event – Trustee Hill is coordinating a table for sponsorships at the upcoming Elbow Rub on 5/16.

4.0 Consent Agenda - **ACTION TAKEN: Motion to approve consent agenda M/S/C Nelson/Sayer 6/0**

- 4.1 Approval of Disbursements for April
- 4.2 Approval of Minutes of March Meeting

5.0 Regular Agenda

- 5.1 Friends of the Library formation discussion – after discussion the topic will be placed on the August agenda. Board members are asked to bring ideas of people that may be interested in forming a friends group.
- 5.2 Approval of Proposed Preliminary Budget FY 2025-2026 after discussion
ACTION TAKEN: Motion to approve preliminary budget M/S/C Miller/Hill 6/0

6.0 Future Meetings:

- 6.1 August 19, 2025
- 6.2 October 21, 2025
- 6.3 December 16, 2025

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees