

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, SEPTEMBER 17, 2024

1.0 Meeting and Organization

1.1 Establish Quorum Meeting called to order at 5:00 p.m. Present at the call to order: John Gallagher, Julia Hill, Eric Nelson and Leila Sayar. Also, in attendance: Renee Fleming. Absent: Emily DuBois, Cheryl Ferguson, and Nancy Miller.

1.2 Approve Agenda: **ACTION TAKEN: Motion to approve agenda M/S/C Hill/Sayar 4/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Statistics on services were provided for the months of August 2023 & August 2024.

3.1.1 In August 2023 we had 584 in-person visits. We assisted 201 phone callers and had 96 email exchanges of information. In 2024 we had 498 in-person visits, 146 phone calls, and 102 email exchanges of information.

3.2 Librarian's Report

3.2.1.1 Workshops Co-Sponsored with Housing and Economics Rights Advocates (HERA) – we will begin hosting monthly workshops with HERA in October. Each month will be a different topic. Topics through January have been scheduled.

4.0 Consent Agenda – **ACTION TAKEN: Motion to approve consent agenda M/S/C Nelson/Hill 4/0**

4.1 Approval of Disbursements for September

4.2 Approval of Minutes of September Meeting

5.0 Regular Agenda

5.1 Approval of Year End Report for FY 2023-2024 – after discussion **ACTION TAKEN: Motion to approve Year End Report M/S/C 4/0 Hill/Nelson 4/0**

5.2 Approval of Final Budget for FY 2024-2025 – after discussion **ACTION TAKEN: Motion to approve Final Budget M/S/C 4/0 Nelson/Hill 4/0**

6.0 Future Meetings:

6.1 October 15, 2024

Adjourned 5:27 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees