

MINUTES – SANTA CRUZ COUNTY LAW LIBRARY BOARD OF TRUSTEES

MINUTES REGULAR MEETING, DECEMBER 10, 2024

1.0 Meeting and Organization

1.1 Establish Quorum *Meeting called to order at 5:02 p.m. Present at the call to order: Emily DuBois, Cheryl Ferguson, John Gallagher, Julia Hill, Eric Nelson and Leila Sayar. Absent: Nancy Miller Also, in attendance: Renee Fleming.*

1.2 Approve Agenda: **ACTION TAKEN: Motion to approve the agenda. M/S/C DuBois/Nelson 6/0**

2.0 Public Comment – NONE

3.0 Oral Communication

3.1 Statistics on services were provided for the months of October 2023, October 2024, November 2023 & November 2024.

- In October 2023 we had 508 in-person visits. We assisted 156 phone callers and had 72 email exchanges of information. In 2024 we had 568 in-person visits, 162 phone calls, and 99 email exchanges of information.
- In November 2023 we had 648 in person visits, 142 phone calls and had 75 email exchanges. In 2024 we had 550 in person visits, 129 phone calls, and 74 email exchanges.

3.2 Librarian's Report

3.2..1 Fundraising – The money from Trustee Eric Nelson pledge drive at the Santa Cruz Bar Association's awards event has been coming in. The librarian will verify the total amount of contributions which should be around \$2600.

4.0 Consent Agenda – ACTION TAKEN: Motion to approve consent agenda M/S/C Hill/Sayar 6/0

4.1 Approval of Disbursements for November

4.2 Approval of Disbursements for December

4.3 Approval of Minutes of October Meeting

5.0 Regular Agenda

5.1 LexisNexis & Westlaw Patron Access Renewals **ACTION TAKEN: Motion to approve Westlaw renewal and cancellation of Lexis M/S/C Hill/Sayar 6/0**

5.2 Reduced Hours December 23rd – December 27th **ACTION TAKEN: Motion to approve proposed reduced schedule M/S/C DuBois/Nelson 6/0**

6.0 Future Meetings:

6.1 January 21, 2025

Adjourned 5:17 p.m.

Respectfully Submitted,

Renee Fleming, Recording Secretary
Board of Law Library Trustees